

The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House

JOB OPPORTUNITY

Job# TNG2024-62

POSITION TITLE: iPhare Team Lead - Peer Program: Sheltering Sites Harm Reduction Services	
DEPARTMENT: Urban Health and Homelessness Services	STATUS: Contract Full-time, CUPE 7797
# HRS / WEEK: 35	CONTRACT DATES: April 29, 2024 – May 1, 2025 or the return of the incumbent
REPORT TO: Manager, Peer Program Development	HOURLY RATE: \$32.92
EXTERNAL CLOSING DATE: Posted Until Filled	

GENERAL DESCRIPTION: iPhare works collaboratively with a team of Harm Reduction Workers and shelter-site operators to support peer initiatives at identified shelter sites and offer harm reduction and overdose prevention services for shelter residents who use drugs including creation of overdose prevention safety plans, distribution of harm reduction tools, and peer support groups as necessary.

The Team Lead–iPhare will work collaboratively with the Coordinator, Peer Program: Sheltering Sites Harm Reduction Services (iPhare), shelter-operators, and different agencies in order to establish and support peer-driven harm reduction initiatives at identified sheltering sites. The Team Lead–iPhare will assist in the identification, recruitment, training, and support of peers to ensure quality and efficiency in the delivery of harm reduction services to residents of shelters-hotels.

The Team Lead–iPhare will remain consistent with the philosophies of the agency/peer program and follow all policies, procedures, and requirements. . This position reports to the Manager, Peer Program Development and is part of **CUPE Local 7797**.

Please note this position requires work across sheltering sites and some evenings, weekends, and statutory holidays maybe also required.

MAJOR DUTIES:

- Work with project coordinator to facilitate a condensed version of the TNG peer training program
- Provide leadership and support for peers enrolled in the project
- Engage with peer staff and residents and provide support and guidance as needed
- Support members of the iPhare Peer Teams to participate in project with focus on wellbeing and supported employment as a resident Peer Worker Develop, implement, and maintain, in collaboration with the Manager and Project Coordinator, administrative and evaluation tools for the program Coordinate financial matters (honoraria and petty cash) and report to supervisor as required
- Participate in project coordination and community support meetings with project partners and UHHS staff as needed
- Form and maintain positive relationships with community and systems partners
- Maintain accurate records and complete reporting required by funders and supervisor including attendance records, statistical reports, and other written documentation relevant to harm reduction and training project
- Directly assist the Project Coordinator with program management as requested
- Lead iPhare Peer Teams members in preventing and appropriately handling conflict, potential crises, and facilitating debrief meetings as required
- Coordinate with Peer Teams, partners, and supervisor to ensure timely, accurate completion of project statistics
- Respectful of, and responsive to, individuals and communities facing social, economic, and cultural barriers in society

REQUIREMENTS & QUALIFICATIONS:

- Completion of post-secondary education in a relevant discipline and/or equivalent related experience
- Demonstrated experience with, and commitment to, harm reduction principles and practices
- Demonstrated leadership skills and experience working on a multidisciplinary team
- Recent, extensive experience working with marginalized populations including homeless adults, people who use substances, and people who identify as living with mental health issues
- Proven knowledge of the areas of substance use, mental health, peer support, harm reduction, overdose prevention and response, and homelessness
- Excellent communication, initiative, judgment, and problem-solving skills
- Demonstrated organizational and time management skills
- Crisis prevention training and experience in crisis prevention and de-escalation
- Experience in program development, implementation, and evaluation is an asset

To apply, submit your resume with "TNG2024-62" in the subject line of your email to: careers@tngcs.org

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities, gender expression and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirement