

*The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House*

**JOB OPPORTUNITY**

**Job# TNG2024-64**

<b>POSITION TITLE:</b> Women's Program Worker – Tamil Speaking	
<b>DEPARTMENT:</b> Community Development and Women's Programs	<b>STATUS:</b> Contract Part-Time, CUPE 7797
<b># HRS / WEEK:</b> 3.5 varies	<b>CONTRACT DATES:</b> ASAP until June 30, 2024, or until return of the incumbent
<b>REPORT TO:</b> Senior Manager, Community Development and Women's Programs	<b>HOURLY RATE:</b> \$29.95
<b>EXTERNAL POSTING DATE:</b> Posted Until Filled	

**GENERAL DESCRIPTION:** The Women's Program Worker reports to the Senior Manager, Community Development and Women's Programs, and is responsible for delivering and facilitating stimulating social, educational, recreational and life skill programming for women. This contract is to deliver services primarily to Tamil speaking women. This position is part of **CUPE LOCAL 7797**.

**MAJOR DUTIES:**

- Implement outreach strategies and promote programs.
- Plan and implement supportive social, educational, recreational and life skills programs, including special events.
- Organize and facilitate women's groups.
- Provide support and informal counselling to individual and group program participants.
- Provide information, referral and advocacy to participants.

**REQUIREMENTS & QUALIFICATIONS:**

- 3 to 4 years post-secondary education in Social Services (Social Work, Women's Studies) or related field.
- 3 to 4 years' experience working directly to support low-income women of diverse backgrounds.
- Knowledge and experience to support and advocate on behalf of women and their families in the areas of immigration, housing, social assistance, child welfare, trauma, and equity.
- Ability to work independently and collaboratively as part of a team.
- Demonstrated ability to compile client evaluations, statistics, and reports within deadlines.
- Demonstrated experience in effective group facilitation.
- Demonstrated experience delivering innovative women's programming including outreach, workshop development, assessment, implementation and evaluation.
- Understanding and sensitivity to women's issues i.e. ethnicity, language, age, violence, sexual identity and special needs.
- Ability to deliver services, interpret and translate in Tamil to English.
- Must be able to work in a diverse and multicultural environment.

**To apply, submit your resume with "TNG2024-64" in the subject line of your email to: [careers@tngcs.org](mailto:careers@tngcs.org)**

TNG is committed to reflecting the communities we serve and to nurturing a respectful and inclusive work environment for all. We encourage qualified applicants of all ages, races, colours, ethnic origins, religions, abilities, gender identities, gender expression and sexual orientations to apply. Candidates invited for an interview are encouraged to inform Human Resources in confidence of their accommodation requirement