

*The Neighbourhood Group (TNG) is a multi-service agency that includes Central Neighbourhood House, Neighbourhood Link Support Services and St. Stephen's Community House*

## JOB OPPORTUNITY

**Job# TNG2024-155**

<b>POSITION TITLE:</b> Home Support Worker	
<b>DEPARTMENT:</b> Independent Living	<b>STATUS:</b> Contract Full-Time, CUPE 7797
<b># HRS / WEEK:</b> 35	<b>CONTRACT DATES:</b> November 30, 2024 to November 30, 2025 or the return of the incumbent
<b>REPORT TO:</b> Client Services Supervisor	<b>HOURLY RATE:</b> \$26.00
<b>INTERNAL POSTING DATE:</b> Posted Until Filled	

**GENERAL DESCRIPTION:** The Home Support Worker provides home help to elderly clients and those with disabilities. The Neighbourhood Group (TNG) provides these services as part of a partnership agreement with the City of Toronto. The Home Support Worker performs tasks of a confidential nature while providing services to an often vulnerable, high-risk client population and reports directly to the Client Services Supervisor and is part of **CUPE Local 7797**.

### MAJOR DUTIES:

The incumbent will provide homemaking services to clients in compliance with agency Home Support Worker Standard of Care. The position will complete homemaking tasks and other duties as required (cleaning, laundry, shopping, banking where applicable, errands, meal planning and preparation, escorts, fumigation preparation, seasonal cleaning). Documentation and/or record keeping are essential as well as reporting accurately and on a timely basis to the supervisor. The Home Support Worker must promptly notify their supervisor of any emergency and/or unsafe situations. They will take part in orientation and education sessions as arranged from time to time. Effective communication skills and the ability to communicate well to all stakeholders is essential.

### REQUIREMENTS & QUALIFICATIONS:

- Personal Support Worker certificate an asset
- Excellent communication skills: oral, written, listening and reporting
- Able to work effectively within established policies and using a team approach
- Able to problem solve and make decisions independently
- Able to demonstrate good judgment in assessing client needs
- Knowledge of gerontology issues and culturally sensitive
- Exemplary attendance record (reliable and punctual)
- Must be able to work effectively in a diverse and multicultural environment.
- Second language would be an asset
- Other duties as assigned

**To apply, submit your resume with "TNG2024-155" in the subject line of your email to: [careers@tngcs.org](mailto:careers@tngcs.org)**